

Hi there.

Powerco Limited is your local electricity distribution company. We own power lines on or near your property. For safety reasons, we need to trim some trees on your property to keep them clear of our power lines.

POWERCO

PPPD Reference:

Date of notice:
(DD/MM/YY)

Defect Number:

As this is the first time we've been in touch, we'll cover the cost of this initial trim.

Work details

Site address:

(Rapid ID No if applicable)

Tree Owner Name and contact person:

(if applicable)

Tree Owner postal address:

(if different from Site address)

	Tree Species description	Feeder	No. of trees	Distance in m from lines <small>Column 1: Min Required Column 2: Recommended</small>		Line (kV)	Pole 1#	Pole 2#	Recommended action <small>CR: Crown Reduction ST: Side Trim CRST: Crown Reduction and Side Trim FELL: Tree fell</small>
				1	2				
1									
2									
3									
4									
5									
6									

Consent to recommended action:

Landowner: Yes No initial _____ Verbal to contractor: Yes No Contractor's initial _____

Important Information

Powerco will only pay for this initial cut or trim **if you respond to us within 45 days of the date of this notice**. All future work must be arranged by you at your cost. You are responsible under the Electricity (Hazards from Trees) Regulations 2003 to keep your trees clear of our power lines. More details are overleaf about the clearance distances.

Next Steps for you – get in touch with us within 45 days

Return this form to the address overleaf.

Email us at ctn@powerco.co.nz with a scan of this form or a note of your response. Remember to supply the PPPD reference from the top corner.

Visit us online at www.powerco.co.nz/Safety/Tree-Trimming/ and fill out the quick form.

Hazards: Please supply details of any known hazards our contractors need to know about on your property (lambing dates, locked gates, limited access etc).

Tree contractor use only:

Tree Contractor stamp:

Category of planned work:

- | | |
|---|------------------------------------|
| <input type="checkbox"/> Critical Feeder Work | <input type="checkbox"/> Defect |
| <input type="checkbox"/> SFI | <input type="checkbox"/> Subtrans |
| | <input type="checkbox"/> Emergency |

White original to tree owner. Blue copy to return to Powerco. Yellow copy to return to contractor admin. Pink copy to retain by contractor. Green Copy - Book.

WHY HAVE WE ISSUED THIS NOTICE?

The **Electricity (Hazards from Trees) Regulations 2003** are the statutory regulations which set out responsibilities for cutting and trimming trees which are growing around power lines. You can view these online at www.legislation.govt.nz.

Your tree(s) is/are growing into a Growth Limit Zone. This is a zone around Powerco's overhead power lines which must be clear of trees growing inside it and clear of any branches which overhang into it from tree growing outside the zone. The Growth Limit Zones are:

Overhead Line	Growth Limit Zone
66kV or greater – High Voltage Lines	4.0m
50kV to 66kV – High Voltage Lines	3.0m
33kV – High Voltage Lines	2.5m
11kV – High Voltage Lines	1.6m
400/230V – Low Voltage Lines	0.5m

POWERCO'S RESPONSIBILITIES

As the owner of the power lines, we will pay for the initial Cut, Trim or a Fell (where recommended) of a Tree that we know is growing into a Growth Limit Zone provided you confirm agreement. We use qualified tree contractors to perform this work. If the tree(s) become(s) an immediate danger to persons or property, Powerco can perform an emergency Cut or Trim.

YOUR RESPONSIBILITIES – THIS INITIAL CUT OR TRIM

If we hear back from you in response to this notice, this initial Cut or Trim is at our cost. If we don't hear back, we will consider that you have not consented to the Cut or Trim offered under this notice. In this case, under the tree regulations it is your responsibility to arrange to have the Tree(s) cut or trimmed by a qualified tree contractor (Reg 11(2)). You must then inform Powerco that you have arranged this so we can update our records.

Failure to do the above is an offence under the Electricity (Hazards from Trees) Regulations 2003 (Reg 26). You could be liable for a fine of up to \$10,000 for non-compliance and a further \$500 for every day or part of a day that the offence of non-compliance continues.

You will also be responsible for the cost of repairing any damage caused by the Tree(s) which are referred to in this notice. This includes damage caused to Powerco power lines.

Powerco encourages you to complete the form overleaf and supply the consent or select the alternatives offered.

YOUR RESPONSIBILITIES – FUTURE CUT OR TRIMS

After this free initial Cut, Trim or Felling (where recommended) you are responsible for any cuts or trims to the Tree(s) to keep it/them out of the Growth Limit Zone. You must use a qualified tree contractor to perform the work. Power lines are live electrical lines. You should not perform the cut or trim work yourself. Visit www.powerco.co.nz/safety/tree-trimming for a list of approved contractors.

REQUEST FOR LIMITED CUTTING

Within **5 working days** of this notice, you can ask Powerco to consider a dispensation to the Cut or Trim. You can do this if you consider that due to (i) species, (ii) age or (iii) location of the Tree to the power lines means that it is unlikely to come into contact with, damage or pose a serious hazard to our power lines.

To apply, please get in touch by email or post, contact details are below. The request must state which of the above grounds (i) to (iii) you seek to rely on. Please include as much information as you can on why you think the relevant ground for dispensation applies to your Tree(s).

Powerco or its tree contractor will respond to your request within 5 working days of receipt.

If Powerco agrees to the dispensation, we will not perform the Cut or Trim. We will tell you of the Growth Limit Zone that your tree must not encroach/grow into. It will be your responsibility and cost to ensure the Tree does not encroach or grow into that zone.

If you do not agree with Powerco's decision regarding a dispensation, you are entitled to apply to the nominated arbitrator appointed by the Ministry of Business, Innovation and Employment. You have 5 working days from the date of receipt of Powerco's decision to apply. Visit www.powerco.co.nz/safety/tree-trimming for the current arbitrator contact details.

NO INTEREST NOTICE

Within **10 working days** of this notice, you can lodge a No Interest Notice request. You have no future responsibility to cut or trim a Tree if the tree was (a) naturally sown or (b) you were the person who planted the Tree but did not consider it would interfere with the nearby electricity lines when it became fully grown.

To apply, please get in touch by email or post, contact details are below.

If Powerco accepts the No Interest Notice from you, we will remove or trim the Tree as planned. Any future cutting or trimming will be managed by Powerco at our cost.

PRIVACY

Any personal information collected in conjunction with this Notice is collected from you solely for Powerco and its tree contractors to comply with the Electricity (Hazards from Trees) Regulations 2003. Your personal information will not be disclosed to any other person or organisation without your consent unless Powerco or its tree contractors are required to disclose it by law. For further information see www.powerco.co.nz/privacy-policy.

COMPLAINTS

Powerco has a free internal complaints resolution process. If you have a complaint or enquiry, please call 0800 769 372, write to us at Private Bag 2065, New Plymouth 4342, or email customerservices@powerco.co.nz attention Complaints Co-ordinator.

Powerco is part of the Energy Complaints Scheme run by Utilities Disputes Ltd (UDL). If we cannot resolve your complaint, you can contact UDL on 0800 22 33 40 or go to www.utilitiesdisputes.co.nz. UDL provides a free and independent service for resolving complaints about utilities providers.

CONTACT DETAILS

Email ctn@powerco.co.nz or post to Vegetation Manager, Powerco Limited, PO Box 13-075, Tauranga 3141.